



jiffy lubeSM

To become a Jiffy Lube Fleet customer, please print out
the Fleet Application, fill out and fax to

Howard Koffman at 781-341-4675

or mail to:

MAIL APPLICATION TO:

Jiffy Lube, c/o The Ostler Group

175 Strafford Avenue

Wayne, PA 19087

E-mail

howard.koffman@shell.com

Phone

781-341-3531



FLEET SERVICE APPLICATION

FAX APPLICATION TO:
Howard Koffman, 781-341-4675
Phone: 781-341-3531
E-mail: howard.koffman@shell.com

MAIL APPLICATION TO:
Jiffy Lube, c/o The Ostler Group
175 Strafford Avenue
Wayne, PA 19087

Company name: _____ Telephone: _____

Address: _____ Fax: _____

_____ E-Mail _____

Fleet Contact: _____

Billing Address: _____ Telephone: _____

(If Different)

_____ Fax: _____

Billing Contact: _____ E-Mail _____

Business Type: _____ Years in Business _____

Tax ID or SSN: _____

Are you sales tax exempt? Yes (*) No () *Tax Exempt Number: _____

***Please note, if you checked yes we need to receive a COPY of a tax exemption certificate.**

Number of vehicles: _____ If you would like complementary vehicle ID cards, how many do you need? _____

Please let us know any information that you require on your invoices (i.e. PO#, Unit #, VIN etc.) _____

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TRADE REFERENCES (list 3) (Vendors who extend open credit to your company. Do not list financial institutions.)

#1 _____ #2 _____ #3 _____

Account # _____ Account # _____ Account # _____

Tel: _____ Tel: _____ Tel: _____

Fax: _____ Fax: _____ Fax: _____

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FLEET AGREEMENT

This agreement does not require you to have your vehicles serviced at a Jiffy Lube Center; however, it does authorize Jiffy Lube to service your fleets in exchange for timely payments for services rendered. A statement is delivered the first week of every month, and will include all services rendered, including services still outstanding from a previous month. Payment is expected within thirty (30) days from the statement date and a late charge of two (2) percent can be assessed against any past due amounts shown on the statement. Written notice to **Sound Billing** is required upon sale or transfer of any fleet vehicle. Failure to do so will obligate you for any charges after the transaction date. **YOU HAVE THIRTY (30) DAYS FROM THE STATEMENT DATE TO NOTIFY SOUND BILLING OF ANY DISPUTED SERVICES.**

It is agreed and understood that payments shall be remitted to: **Jiffy Lube/Sound Billing, PO Box 620130, Middleton, WI 53562.** The information provided in this application and any other information provided to Jiffy Lube/Sound Billing by the applicant is assumed to be accurate and complete and shall remain the property of Jiffy Lube/Sound Billing. You hereby authorize Jiffy Lube/Sound Billing to investigate and confirm your credit experience. Use of your account indicates acceptance of the terms of this agreement.

Authorized signature

Date

A MINIMUM OF FIVE (5) FLEET VEHICLES IS REQUIRED TO APPLY; AND A MINIMUM OF TEN (10) SERVICES PER YEAR IS REQUIRED TO KEEP THE FLEET ACCOUNT OPEN.